

Employment Opportunity: Camp Yowochas Wellness Specialist

Job Summary:

The Wellness Specialist plays an important role in supporting the health and well-being of campers throughout the summer. Working closely with the Program Coordinator, this position is responsible for organizing and administering camper medications, providing first aid, documenting health information, and helping ensure a safe and positive camp experience. The Wellness Specialist also supports campers who may be experiencing homesickness or other challenges, helping them feel cared for and supported while at Camp Yowochas. This position offers hands-on experience in health support, documentation, communication, and risk management within an outdoor education setting.

Organization Overview:

YWCA Edmonton is a powerful voice for equity and has been leading social change and progress for women, families and gender-diverse individuals in the capital region since 1907. Part of an international movement, YWCA Edmonton is a trusted provider of services, programs and advocacy work that transforms lives and helps build a stronger, healthier, and equitable community for all. We provide education and services to thousands every year through leadership programs, counselling, outdoor education, healing retreats and supporting people with disabilities.

About Camp Yowochas:

Camp Yowochas is owned and operated by YWCA Edmonton and has been offering camping programs since 1916. Located in Fallis on the shores of Lake Wabamun, we offer year-round outdoor education, recreation, and leadership development opportunities to schools and youth groups from all over Alberta. During July and August, we operate our summer camp programs including day camps, overnight camps, and leadership programs.

Responsibilities:

- Medication and First Aid
 - Collect, verify, and document all camper medications upon arrival
 - Administer medication according to medical directives and parent or guardian instructions
 - Maintain accurate and confidential records for all medication administration and first aid provided
 - Provide first aid when needed and oversee treatments requiring more than basic care
 - Recognize signs and symptoms of homesickness and respond appropriately
- Camper Support and Wellness
 - Build positive relationships with campers, especially those experiencing homesickness or adjustment challenges
 - Support camper well-being and help ensure they return home in the same or better condition than when they arrived
 - Redirect camper behaviour in a fair, respectful, and appropriate manner

- Program and Administrative Support
 - Be familiar with camp program options and daily schedules
 - Communicate with parents or guardians about incidents, illness, and camper health needs
 - Complete required reports, including incident reports, medication logs, and documentation of behavioural or health-related concerns
 - Assist with general camp administration, set-up, and clean-up tasks before and after camp sessions
 - Contribute to end-of-summer reporting as required
 - Perform other duties as assigned

Qualifications:

- 18 years of age by the start of summer
- Standard First Aid and CPR (current or willing to obtain)
- Medication Administration training (provided if needed)
- Strong communication and documentation skills
- Ability to stay calm, organized, and attentive in busy environments
- Compassionate and supportive approach when working with youth
- Willingness to live on site and work evening hours as needed is preferred
- A current Intervention Record Check and Criminal Record Check, including a Vulnerable Sector search, are required.

Equal Opportunity Commitment:

For over a century, YWCA Edmonton has been dedicated to creating a community in which everyone has an equal opportunity to achieve their full potential. We know that creating an equitable world requires diversity of thought and equity for all. We stay true to our mission by welcoming the unique contributions that each individual can make, and our hiring practices welcome all candidates. YWCA Edmonton is committed to maintaining a workplace environment that demonstrates a culture built on the fundamental principles of inclusion, diversity, equity, accessibility, and safety.

Acknowledgment:

YWCA Edmonton acknowledges that we are on the traditional land of Treaty 6 Territory and the Metis Homeland of Region 4. The footsteps of diverse Indigenous peoples have marked this territory from time immemorial — First Nations, Metis, Inuit, and now settlers from around the world. We are all treaty members, with recognition and respect for Indigenous Peoples and the traditional territories on which we live, work, and play. We call upon our collective honored traditions and spirits to share responsibility for stewardship of this beautiful land and our community.

Employment Type & Compensation:

This is a full-time position based at Camp Yowochas near Fallis, AB. Staff work on-site Monday to Friday, with room and partial board provided. \$16/hour, plus room (shared accommodations) and partial board available.

Only qualified applicants will be contacted for a prescreening interview. Please do not call with inquiries. This posting will remain open until a suitable candidate is found.

