

Employment Opportunity: Camp Yowochas Summer Kitchen Assistant

Organization Overview:

YWCA Edmonton is a powerful voice for equity and has been leading social change and progress for women, families and gender-diverse individuals in the capital region since 1907. Part of an international movement, YWCA Edmonton is a trusted provider of services, programs and advocacy work that transforms lives and helps build a stronger, healthier, and equitable community for all. We provide education and services to thousands every year through leadership programs, counselling, outdoor education, healing retreats and supporting people with disabilities.

About Camp Yowochas:

Camp Yowochas is owned and operated by YWCA Edmonton and has been offering camping programs since 1916. Located in Fallis on the shores of Lake Wabamun, we offer year-round outdoor education, recreation, and leadership development opportunities to schools and youth groups from all over Alberta. During July and August, we operate our summer camp programs including day camps, overnight camps, and leadership programs.

Job Summary:

The Kitchen Assistant supports the delivery of healthy meals that keep campers and staff energized throughout their time at Camp Yowochas. Working closely with the Kitchen Supervisor and Senior Kitchen Staff, this role helps with meal preparation, serving, and kitchen clean-up while learning the flow of a busy camp kitchen. Over the summer, the Kitchen Assistant builds confidence, gains hands-on experience, and takes on increasing responsibility as skills grow. This role also contributes to light lodge cleaning to help keep shared spaces welcoming and safe.

Employment Type:

This is a full-time position based at Camp Yowochas near Fallis, AB. Staff work on-site Monday to Friday, with room and partial board provided.

Responsibilities:

- Assist with preparing ingredients, cooking, and serving meals for campers and staff
- Help with dishwashing, sanitizing surfaces, and maintaining a clean and safe kitchen
- Support basic lodge cleaning such as sweeping, wiping surfaces, and restocking supplies
- Follow food safety guidelines and support allergy-aware meal practices
- Work alongside senior staff and accept guidance, feedback, and training
- Participate in daily check-ins and scheduled midpoint and end-of-contract evaluations
- Perform other duties as assigned.

Qualifications:

- Interest in cooking, food service, or hospitality
- Ability to work in a fast-paced team environment
- Willingness to learn safe food handling practices
- Strong communication skills and a reliable work ethic
- Ability to stand for long periods and lift up to 25 lbs
- Previous kitchen or customer service experience is an asset but not required
- A current Intervention Record Check and Criminal Record Check, including a Vulnerable Sector search, are required.

Equal Opportunity Commitment:

For over a century, YWCA Edmonton has been dedicated to creating a community in which everyone has an equal opportunity to achieve their full potential. We know that creating an equitable world requires diversity of thought and equity for all. We stay true to our mission by welcoming the unique contributions that each individual can make, and our hiring practices welcome all candidates. YWCA Edmonton is committed to maintaining a workplace environment that demonstrates a culture built on the fundamental principles of inclusion, diversity, equity, accessibility, and safety.

Acknowledgment:

YWCA Edmonton acknowledges that we are on the traditional land of Treaty 6 Territory and the Metis Homeland of Region 4. The footsteps of diverse Indigenous peoples have marked this territory from time immemorial — First Nations, Metis, Inuit, and now settlers from around the world. We are all treaty members, with recognition and respect for Indigenous Peoples and the traditional territories on which we live, work, and play. We call upon our collective honored traditions and spirits to share responsibility for stewardship of this beautiful land and our community.

Compensation:

\$16/hour, plus room (shared accommodations) and partial board available.

How to Apply:

Please submit your cover letter and resume to yowochas@ywcaedm.org.

Only qualified applicants will be contacted for a prescreening interview. Please do not call with inquiries. This posting will remain open until a suitable candidate is found.

