

Employment Opportunity Kitchen Lead – Camp Yowachas

Camp Yowochas is a year-round outdoor education centre and summer camp. From September to June, we offer both day and overnight bookings for field trips, corporate events, holiday parties, retreat weekends, and other private events. During July and August, we run day camp and overnight camp programs at our facility.

Job Summary:

Leads day-to-day food preparation at a summer camp, supporting the kitchen team to deliver nutritious, well-timed meals for campers and staff. Assists with staff coordination, follows food safety and sanitation standards, manages inventory and prep schedules, orders food and ensures dietary needs are met in a fast-paced camp environment.

Employment Type:

Full-time (37.5 hours/week)

- Camp Yowochas is a year-round centre located 80km west of Edmonton on Lake Wabamun
- Evening and weekend work is a requirement
- Hours of work will vary with registered programming

Job Responsibilities:

- Supervise other Kitchen Staff
- Order food for the kitchen
- Oversee kitchen maintenance
- Scheduling of staff
- Assist with providing excellent meals for Camp Yowochas summer camp and outdoor education seasons
- Prepare and serve food to campers as directed
- All dishes washed and stored
- Maintain dining hall in clean and orderly manner
- Follow best practises for food storage and rotation
- Food services operations minimize waste; maximize efficiency; maintain a superior level of cleanliness and ensure completion of necessary ongoing tasks
- Food preparation methods meet Alberta Health Codes and Alberta Camping Association Standards
- A friendly, helpful image is portrayed to centre clientele
- Maintain a high standard of efficiency and thoroughness

Qualifications:

- Experience cooking and/or working in a food service environment is an asset
- Customer service orientation
- Evening and weekend work may be required
- A criminal record check and an intervention record check through Alberta Children's Services
- Alberta food safety certification or willingness to obtain

Checks & Insurance:

- Able to provide a clear Criminal Record and Vulnerable Sector Check
- Able to provide a clear Youth Intervention Check

Equal Opportunity Commitment:

For over a century, YWCA Edmonton has been dedicated to creating a community in which everyone has an equal opportunity to achieve their full potential. We know that creating an equitable world requires diversity of thought and equity for all. We stay true to our mission by welcoming the unique contributions that each individual can make, and our hiring practices welcome all candidates. YWCA Edmonton is committed to maintaining a workplace environment that demonstrates a culture built on the fundamental principles of inclusion, diversity, equity, accessibility, and safety.

Acknowledgment:

YWCA Edmonton acknowledges that we are on the traditional land of Treaty 6 Territory and the Metis Homeland of Region 4. The footsteps of diverse Indigenous peoples have marked this territory from time immemorial — First Nations, Metis, Inuit, and now settlers from around the world. We are all treaty members, with recognition and respect for Indigenous Peoples and the traditional territories on which we live, work, and play. We call upon our collective honored traditions and spirits to share responsibility for stewardship of this beautiful land and our community.

Compensation:

We offer a competitive compensation package for the job commensurate with experience and education. The role also includes a full benefits package with RRSP employer matching contributions, paid time off and holidays. Our hybrid work arrangement provides flexibility to work both in-office and remotely, supporting work-life balance and personal pursuits. We value our employees and aim to provide a work environment that promotes growth, development and well-being.

How to Apply:

Please submit your cover letter and resume to careers@ywcaedm.org.

Only qualified applicants will be contacted for a prescreening interview. No phone calls, please. This posting will remain open until a suitable candidate is found.