

## **Employment Opportunity Community Support Worker**

### **Organization Overview:**

YWCA Edmonton is a powerful voice for equity and has been leading social change and progress for women and families in the Edmonton region since 1907. Part of an international movement, YWCA Edmonton is a trusted provider of services, programs, and advocacy work that transforms lives and helps build a stronger, healthier, and equitable community for all.

### **Job Summary:**

The Disability Services department provides support to individuals with a wide range of diagnoses, including but not limited to developmental disabilities, physical limitations, behavioral and psychological challenges, and medical fragility.

Our goal is to empower individuals to achieve their full potential with the support of their community. We create opportunities for each Individual to enhance her/his quality of life through goal setting and personal achievement.

Community Support Workers are:

- Passionate about community service
- Value relationships and people
- Patient and caring
- Have a positive attitude

**Hours of work and location:** St. Albert, Alberta

### **Responsibilities:**

- Provide support to an Individual who speaks American Sign Language (ASL) during their community outings
- Communicate effectively with Individual using ASL
- Initiate lifts and transfers into a wheelchair when required
- Model organizational and behavioral strategies
- Participate in the development and implementation of Individual Service Plans
- Implement service plans, follow specified programs (ex. behavior programs), and document the individual's progress
- Complete required documentation for recording service delivery including medication administration reports, monthly logs, and incident reports
- Complete any other daily or monthly department or individual documentation as assigned by the supervisor
- Follow policies and procedures as outlined in YWCA Edmonton policies and procedures manual
- Attend staff meetings and training sessions as required

### **Qualifications Required**

#### **Education:**

- Grade 12 equivalency
- One year of Post-Secondary education in Human Services or other medical background is preferred

**Certification:**

- Intervention Record Check and Criminal Record Check with vulnerable sector (no more than 6 months old)
- Current Standard First Aid and Level C CPR certification from an Alberta OHS-approved training agency
- Safe Bathing and Showering certification
- A valid Class 5 driver's license, access to a personal vehicle, and willingness to transport individual in their vehicle

**Experience:**

- Minimum one (1) year of related work experience in the human services field supporting Individuals with disabilities
- Basic computer skills
- Good interpersonal and communication skills
- Ability to interact positively with a diverse population
- Able to handle stressful situations and work independently

**Additional Requirements:**

- A keen interest in community integration of children and adults with disabilities
- Willingness to complete YWCA Edmonton provided training in /MANDT, Medication Administration, Abuse Prevention & Response, Infectious Disease & Prevention, and WHMIS (within 6 months of start date)
- Willingness to complete agency documentation and mandatory training
- Willingness to transport Individuals
- \$2 Million Third Party Liability Vehicle Insurance

**To Apply:**

Please submit your cover letter and resume to [careers@ywcaedm.org](mailto:careers@ywcaedm.org). Please include 'Community Support Worker' in the subject line of the email.

**No phone calls please. Only those selected for a prescreen will be contacted.**